



COVID Checklist for Fixtures

As we prepare to resume Rugby under Stage E of the Return to Community Rugby Roadmap and the return of competitions with adapted rules in the New Year, we thought it would be useful to provide clubs with guidance of how to keep our players and volunteers as safe as we can. We, of course, appreciate that all of our clubs will already have their own COVID-19 protocols in place but we thought it would be sensible to provide a guidance that would ensure some consistency across the county and allow clubs to have the same confidence whether they travel or indeed host.

First of all, we would strongly recommend that every club appoints a COVID Manager for both Adult and Age Grade teams (This can be more than one person). This person has overall responsibility for ensuring that the club's risk assessments and protocols are in place and current to RFU and Government advice and also as importantly working within the relevant tier restrictions. That person will also be the main point of contact between clubs around COVID issues.

We also suggest that as we are in a constantly evolving environment, it would be sensible for all teams to provide each other with feedback on their COVID protocols and communications. The COVID Managers for each club should be communicating before each fixture, and follow up afterwards with feedback to validate or improve the protocols for both the visiting and hosting clubs.

Louise Latter and Andrew Smart are also available to support with risk assessments and protocols and to hear club feedback so we can ensure that we satisfy the needs of our clubs at every level and age group. **Further guidance can be found in the Coronavirus Resources on the RFU website.**

Please also do let us know who your COVID Manager(s). This will allow us to communicate directly with your club with any relevant communications and updates as soon as they are released. We will assume this is the Club Chair if we do not have a named COVID Manager.

For clubs, not using their own facilities, please ensure that you know and work to the COVID guidance and protocols of your host. If they are not sufficient and where possible please add your own protocols to ensure that both your members and your visitors are confident that you have made every effort to ensure their safety and enjoyment.

Please do ensure full compliance of all RFU and Government guidelines. We are aware that public health and the police will be carrying out spot checks on outdoor sports. Any non-compliance will put rugby and other outdoor sports at risk of continuing.

The following checklist has been provided for all clubs to use.

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Checklist

- Do you have a COVID Manager?
- Have you registered your COVID Manager with Louise/Andy?

Sharing Player Contact Details

- For Age Grade Teams – the Team Manager/Coach must ensure they have names and contact details of all players/parents/coaches/first aiders attending a fixture.
- For Adult Teams – the visiting team(s) should submit if requested the players/coaches/physio names and their contact details to the home club COVID Manager, ahead of the fixture (in a password protected file).
- All visitors should be registered with the home club COVID Manager upon arrival adhering to the protocols of the home club.

Risk Assessments

- Have you reviewed and updated your risk assessments?
- Have you reviewed what and who you can accommodate at any given time at your club/pitches/car parking etc?
- Have you updated your spectator/visitor social distancing guidelines to ensure compliance with the latest guidance?
- Have you considered how you will police spectators/parents on any given day.

Home Club Responsibilities

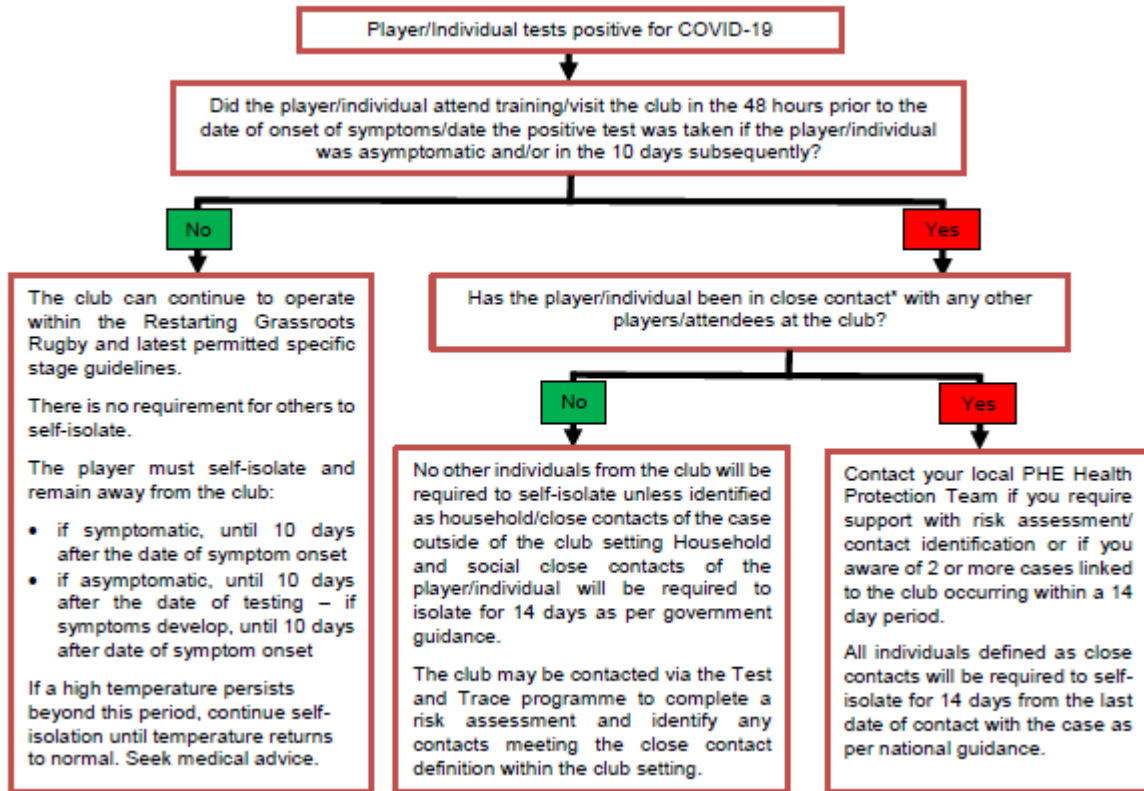
- The Home Club COVID Manager will communicate with visiting teams and referees ahead of each fixture, and will provide the following information:
 - Where to register on arrival at the home club.
 - Car Parking facilities
 - Temperature checks will be carried out at registration (if applicable and part of home club protocols – *this is not a requirement for clubs but may be their preference*)
 - Where hand sanitizers are located around the clubhouse/ground
 - Toilet facilities and protocols around usage
 - Use of changing rooms and protocols around usage
 - Where valuables can be stored
 - Reminder to bring personal water bottles
 - Where outside water taps can be located
 - Bar facilities and protocols around usage (if allowed under Tier system guidance)

Feedback

- Has the Home Club COVID Manager communicated with the visiting team and referee COVID protocols for his/her club?
- Has the Away Club COVID Manager provided feedback on the experience, protocols and communications to the Home Club?

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Positive Test Result



- The RFU request that clubs submit notification of all positive tests within a club (including retrospective cases). This information is requested to allow the RFU to monitor the number of confirmed positive COVID-19 test occurring in clubs and ensure the club has the appropriate support.
- Please complete the [Positive Test Notification Form](#).
- Please also do let Louise and Andy know if you are submitting a positive test case form.

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